

Present: Chairman A. Raymond Randall, Selectman Mark W. Lynch, Selectman Jeffrey D. Jones, and Town Administrator Brendhan Zubricki.

The Chairman called the meeting to order at 8:00 a.m. in the T.O.H.P. Burnham Public Library and announced that the Board would hear Public Comment. No one offered any comments.

Mr. Zubricki explained that Manchester officials had indicated at a recent roundtable discussion that all Manchester youth activities are already open to Essex residents. Further, he commented that Manchester officials are open to potentially expanding program offerings and potentially holding Manchester-sponsored programs and events at Essex venues.

At the same roundtable discussion, Manchester officials had commented that a new fuel depot that they are constructing is potentially open for use by Essex departments. Depending on the demand that Essex projects, the size of the tank(s) at the new depot may need to be increased and additional costs may need to be passed along to other users. Essex departments will be allowed to utilize the depot in emergency situations regardless of whether a day-to-day arrangement comes to fruition. Mr. Zubricki explained that the Superintendent of Public Works is presently not interested in the depot due to its out-of-Town location, a situation that presents logistical challenges. However, the Chief of Police did express interest with the caveat that certain weather conditions or public safety situations may preclude use of the depot. The Board asked Mr. Zubricki to have the Chief of Police provide fuel use projections based upon the Department's last two years of operations and to explain how public safety will be maintained if one of the active patrol cars must travel to this new, non-central location on a regular basis for refueling. Also, the Board asked Mr. Zubricki to work with the Essex Superintendent of Public Works to estimate the cost of constructing a gasoline and diesel fuel depot in Essex. Further, the Board asked Mr. Zubricki to research the current difference between retail and wholesale pricing given the recent drop in fuel prices. Mr. Zubricki will report back to the Board regarding all of the above at the next Board meeting.

The Board reviewed a preliminary proposal from the Horsley Witten Group relative to planning services that could be provided to the Town. The Board indicated that the proposal was perhaps too focused on the available funds and was expecting a more general analysis of what is necessary and how various planning steps should be prioritized and sequenced. Chairman Randall indicated that he would participate in a conference call with Horsley Witten staff later the same day to discuss the subject further. Chairman Randall will also contact Attorney Mark Bobrowski relative to whether Mr. Bobrowski can provide the Town with a general planning analysis proposal.

Mr. Zubricki informed the Board that the Board of Public Works had recently requested access to Town Counsel through the Superintendent of Public Works. The Board of Public Works is interested in discussing the potential for re-use of the Town's landfill with Town Counsel. A motion was made, seconded, and unanimously Voted to allow

Mr. Zubricki to provide pertinent landfill files to be obtained from the Board of Public Works to Town Counsel for preliminary review and for follow-up discussion as necessary thereafter.

A motion was made, seconded, and unanimously Voted to accept the resignation of Essex Youth Commission Member Ann Cameron dated November 20, 2008 and to send Ms. Cameron a letter of thanks.

The Board discussed the fact that, with Ms. Cameron's resignation, the Essex Youth Commission no longer has the requisite number of members to legally meet (reference Special Town Meeting vote of September 11, 2006). As such, the Selectmen have become the Youth Commission unless and until a complement of at least three Youth Commission members is again established. The Board discussed asking those who last sat on the Commission to attend future meetings in order to provide insight that has been generated through past experience. Other subject matter experts and professionals may also be tapped in an advisory capacity by the Board from time to time as well. Mr. Zubricki asked about the general expectation for the development of the FY10 Youth Commission budget and the Board indicated that it should include approximately \$35,000 from the General Fund as a revenue source.

Given that the Board members are not in a position to conduct day-to-day supervision of Youth Director Marilyn Klypka-Simpson, a motion was made, seconded, and unanimously Voted to delegate the day-to-day supervision of Ms. Klypka-Simpson exclusively to Mr. Zubricki. Chairman Randall will contact Ms. Klypka-Simpson about this change in supervision verbally and will follow up that conversation with a memo to her. Finally, a motion was made, seconded, and unanimously Voted for Chairman Randall to, in writing, inform the two members of the Youth Commission who had not resigned about the Selectmen's choice to manage the affairs of the Commission until further notice and to thank them for their service to Essex youth.

Police Chief Silva joined the meeting along with Patrolman Thomas Shamshak. The Selectmen signed a new appointment for Mr. Shamshak who had recently completed the full-time police academy. The Board had voted in the past to make Officer Shamshak a Full-Time Patrolman contingent upon academy graduation.

The Board discussed correspondence from Essex resident Derek Brown. Mr. Brown had asked whether the present scope of the contract with Horsley Witten for the Conomo Point subdivision analysis could be broadened to include consideration of cluster zoning and a public windmill for electricity generation. The Board asked Mr. Zubricki to inform Mr. Brown that: a) the Town's consultant is not constrained to predetermined alternatives when considering the highest and best use of the property and that cluster zoning may ultimately be one recommendation after study, and b) although the Board is open to the consideration of wind energy anywhere in the Town (including at Conomo Point), the present scope of the Horsley Witten contract does not include wind energy and will not be expanded at this time.

There being no other business before the Board, a motion was made, seconded, and unanimously Voted to adjourn the meeting at 8:55 a.m.

Prepared by: \_\_\_\_\_  
Brendhan Zubricki

Attested by: \_\_\_\_\_  
Jeffrey D. Jones